

CENTENIAL SURGICAL SUTURE LTD.

Registered Office: F-29, MIDC, Murbad, Thane 421 401. MAHARASHTRA.
Telephone: 02524-222905: CIN : L99999MH1995PLC089759
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NOTICE OF THE 21st ANNUAL GENERAL MEETING, BOOK CLOSURE AND REMOTE E-VOTING INFORMATION

Notice is hereby given that the 21st Annual General Meeting (AGM) of the members of the Company will be held on Tuesday, **September 27, 2016** at 10.30 a.m. at Murbad Manufacturers Association, X-27, MIDC, Murbad, Thane 421401, MAHARASHTRA. The Notice convening the 21st AGM has been dispatched to all the Members. The Notice along with the Annual Report for the Financial Year 2015 - 2016 is also available on the Company's website: www.centenialindia.com

It is further notified that pursuant to Section 91 of the Companies Act, 2013, and Regulation 42 of the SEBI (LODR) Regulations, 2015, the Register of Members and the Share Transfer Books of the Company will remain closed from Tuesday the September 20, 2016 to Tuesday the September 27, 2016 (both days inclusive) for the purpose of 21st AGM.

As per Section 108 of the Companies Act, 2013 read with the Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 (the Rules) and as per Regulation 44 of the SEBI (LODR) Regulations, 2015, the Company is pleased to provide its members the facility to cast their votes by electronic means on the business set forth in the Notice through e-voting facility extended by Central Depository Services (India) Limited (CDSL). The Board of Directors has decided **Tuesday the September 20, 2016** as the cutoff date to record the entitlement of the Members to cast their votes through remote e-voting or the Ballot paper at the AGM. A person whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the Depositories as on the cutoff date i.e. **Tuesday the September 20, 2016** only shall be entitled to avail the facility of remote e-voting or Ballot paper. The details pursuant to the provisions of the Companies Act, 2013 and the Rules are given hereunder:

- a). Date of completion of sending of Notices : September 1, 2016
- b). Date of time of commencement of remote e-Voting : **Saturday, September 24, 2016 (9.00 a.m. IST)**
- c). Date and time of end of remote e-Voting : **Monday, September 26, 2016 (5.00 p.m. IST)**
- d). The e-voting rights of the Members shall be in proportion to the paid up value of their shares in the equity capital of the Company. Members of the Company holding shares either in physical form or in dematerialized form as on the **cut-off date i.e. Tuesday the September 20, 2016** may cast their vote by Remote e-voting/or through physical ballot papers at the meeting.
- e). The facility for casting the vote through Ballot paper will be made available at the 21st AGM and the members attending the 21st AGM who have not cast their vote by means of remote e-voting shall be able to cast their vote at the 21st AGM through Ballot Paper.
- f). The Members who have cast their vote by remote e-voting may also attend the 21st AGM but shall not be entitled to cast their vote again.
- g). Electronic Voting Sequence Number (EVSN) : 160819070
- h). The Notice of 21st AGM is available on the website of the Company at www.centenialindia.com and on the website of CDSL www.cdslindia.com
- i). Any person, who acquires shares of the Company and becomes Member of the Company after dispatch of the notice and holding shares as on the cutoff date i.e. Tuesday the September 20, 2016 may obtain the User ID and password by sending a request at purvashr@mtnl.net.in or helpdesk.evoitng@cdslindia.com. However, if such person is already registered with CDSL for e-Voting the he / she can use his / her existing User ID and Password for casting his / her vote.
- j). For electronic voting instructions, Members may go through the instructions in the Notice of 21st AGM and in case of any queries / grievances connected with electronic voting, members may refer Frequently Asked Questions (FAQs) and remote e-voting User Manual for Members available at the downloads section of www.evotingindia.com or call on (022) 22723333.
- k). For any queries / grievances in relation to remote e-Voting Members may Contact: Tel No. (022) 22723333 email ID helpdesk.evoitng@cdslindia.com.

By order of the Board of Director
CENTENIAL SURGICAL SUTURE LTD.

Sd/-

Vijay MAJREKAR
DIN : 00804808
Managing Director

Date : September 2, 2016
Place : Murbad, Thane, MAHARASHTRA.